

Home: Kennet Way

Position: Deputy Manager

Address: 5 Kennet Way, Oakley, Basingstoke, RG23 7AP

Rate: *from £22,997.52 per year

Job description

Liaise Loddon is passionate about providing high quality Residential Homes for Adults and we specialise in learning disability and Autism . As a provider we are expanding and opening new homes with new opportunities. All of our homes provide support and rehabilitation on a one-to-one basis. Liaise Loddon is based in Hampshire.

About the Role

At Liaise Loddon, you will work with extraordinary people who achieve fantastic successes. For everyone at Progress Housing it is about being ambitious about what people can achieve. You will work as part of a supportive team, focusing on outcomes through a person-centred approach. You will support the Registered Manager with overseeing the care delivery within the service, manage & supervise the staff team and ensure the highest standards of care are provided. As the Deputy Manager, you will also be responsible for liaising with CQC and continuously monitor the clinical needs of service users.

Key Duties:

- To support the Manager in maintaining the required level of revenue (occupancy and fee levels) by promotion of the home and maintaining good relationships with service purchasers and other stakeholders.
- To ensure appropriate correspondence and contact with registration authorities and all other outside agencies are done in accordance with the company procedures.
- Provide necessary information, instruction, supervision and guidance to all staff in respect of implementing company policies and procedures.
- To assist in the recruitment, induction, supervision, support and development of staff and ensuring their well-being by observing the Health and Safety At Work Act and all other relevant health & safety legislative requirements.
- Support the manager in the assessment of individual staff and unit training needs, and planning and coordinating the provision of such training.
- To support the manager in the assessment of potential patients prior to admission, gauging suitability bearing in mind resources available within the Home.
- To ensure patient care plans are regularly reviewed.

Essential requirements:

- Relevant Degree (Social Work, Nursing), NVQ Level IV &/or LMA or RMA /or Level 5 QCF Level 5 in Health Social Care, or equivalent – or a willingness to work towards.
- Previous management / supervisory experience in a social care environment
- Good knowledge and understanding of learning disabilities and autism
- Excellent understanding of the statutory and regulatory requirements applicable to a care home environment
- Excellent interpersonal and communication skills
- Good IT Skills – MS Office (Word, Excel, Outlook, PowerPoint)

Package

- Hours: Full time including outside normal office hours
- Internal mentoring system
- Enhanced rates for all public holidays
- Enhanced DBS cost covered

- Comprehensive induction based on the Care Certificate
- 5 weeks holiday including bank holidays
- Support from our Employee Assistance Program
- Membership of employer contribution pension fund

*Some of our roles require male or female employees only, where this is indicated it is a genuine occupational requirement, in accordance with the Equality Act 2010

Joshua Magara

Internal Recruiter

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